

### Who is the Controller of your data?

In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data ("*GDPR*"), the controller of your personal data is **Mercedes-Benz Manufacturing Poland sp. z o.o.** with its registered office in Jawor (59-400) at ul. Daimler 5, (the "Controller").

### Who can you contact if you have questions about the processing of your data?

In order to answer questions regarding data processing, the Administrator has prepared a contact point, which can be contacted by sending a message to the e-mail address: [ochrona-danych-mbmpl@mercedes-benz.com](mailto:ochrona-danych-mbmpl@mercedes-benz.com)

### What is the purpose of the processing of your data?

The data may be processed for the purpose of:

- performance of the agreement or taking actions necessary to conclude an agreement between the Administrator and the Contractor ("*Agreement*"), (Art. 6 sec. 1(b) GDPR);
- resulting from the legitimate interests pursued by the Administrator or by a third party (Art. 6 sec. 1 lit. f GDPR), i.e.:
  - performance of the agreement concluded between the Administrator and the Contractor ("*Agreement*"), e.g. telephone or e-mail contact with you as the Contractor's representative,
  - undertaking activities related to the Agreement (archiving documents, internal statistics, reporting, conducting audits and auditing activities carried out by the Administrator)
  - securing and pursuing possible claims,
  - requirements arising from specific legal provisions (Article 6 sec. 1 lit. c of the GDPR); including verification on sanctions lists in terms of supporting terrorism (does not apply to the Contractor's contact persons);
- use for accounting, bookkeeping, tax and other purposes related to the performance of the Administrator's legal obligations [Art. 6 sec. 1 letter c) of the GDPR in connection with Art. 74 sec. 2 of the Accounting Act of 29 September 1994]

### What is the scope of your data processed by the Administrator?

To achieve the purposes stated above, we will process:

- in the case of contact persons and persons representing the Contractor:  
Personal data, e.g.: name, surname, contact details (telephone number, e-mail address), job title

### Who is your data transferred to?

In connection with the processing of data for the stated purposes, personal data may be transferred or entrusted to the following entities:

- providing outsourcing services for the Administrator;
- providing accounting services for the Administrator;
- providing IT services and maintaining the Administrator's IT infrastructure;
- companies from the Mercedes-Benz capital group;
- public authorities, on the basis of statutory requirements.

### Will your data be transferred outside the European Union?

Personal Data will not be transferred to countries outside the EEA.

### How long will your data be stored?

The data processed for the purposes of possible claims under the Agreement will be stored until the statute of limitations for these claims expires, i.e. for a period of three years from the date of maturity of the claim.

The period of storage of data processed for accounting purposes and for tax reasons will be in accordance with the applicable law and will be five years from the end of the calendar year in which the tax obligation arose.

The data will be stored for internal controls and audits of ten years.  
After these periods, the data will be deleted or anonymised.

What are my rights?

In connection with the processing of personal data, you have the following rights:

- 1) the right to access your personal data and receive a copy of it,
- 2) the right to rectify (correct) your personal data,
- 3) the right to request restriction of the processing of your personal data,
- 4) the right to request the deletion of your personal data,
- 5) the right to lodge a complaint in connection with the processing of your personal data to the President of the Office for Personal Data Protection (to the address of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw).

In order to exercise the above rights, please contact us at: [ochrona-danych-mbmpl@mercedes-benz.com](mailto:ochrona-danych-mbmpl@mercedes-benz.com).

Is it your obligation to provide data?

Providing data is voluntary, but necessary for the performance of the contract concluded with Contractor.

What is the source of your personal data?

Personal data of contact persons and persons representing the Contractor have been obtained by the Administrator from the Contractor.